



Republic of the Philippines

Region VII, Central Visayas

Sudlon, Lahug, Cebu City



November 24, 2016

**DIVISION MEMORANDUM**

NO. 753, s. 2016

**EMERGENCY MEETING OF ALL MUNICIPAL TEACHERS'  
FEDERATION PRESIDENTS TO BOTH ELEMENTARY  
AND SECONDARY SCHOOLS**

**TO: Assistant Superintendents  
Education Program Supervisors/SEPS /EPS/Coordinators  
Public Schools District Supervisors/OICs  
Elementary/Secondary School Heads/TICs  
Municipal Federation Presidents (Elementary/Secondary)  
All Others Concerned**

1. This office hereby informs the field for the **emergency meeting** among municipal federation teachers' presidents to both elementary and secondary level/s from the **44 municipalities** of DepEd Cebu Province on **December 1, 2016 (Thursday) at 8:00AM to 12:00Noon** at New Dining Hall 2, DepEd Ecotech Center, Sudlon, Lahug, Cebu City. There will be **88 participants** for this meeting (2 pax per municipality; elementary and secondary municipal teachers' federation presidents).

2. The meeting intends to further **discuss** and **ratify** the proposed unified **Constitution-and-By Laws** of the teachers' federation. Relative to this, the **president/s** or **highest ranking official** of each federation for elementary or secondary (teachers) **per municipality** is the authorized person to be present and vote or ratify the afore-mentioned Constitution-and-By Laws. If the president of the municipal teachers' federation is unable to attend due to valid reason/s, the **vice president** or **next higher ranking official/officer** may attend, provided that s/he will bring the **resolution** signed by the majority of the officers of the federation **authorizing** her/him to **participate** and **cast** the vote for this undertaking/meeting.

3. Travelling expenses of the participants shall be chargeable to the **school/s MOOE or PTA funds**; the cost/s of the venue, lunch/snacks as well as other incidental/related expenses of this meeting shall be chargeable to the Division's **HRTD/MOOE fund/s** subject to its availability and the usual accounting/auditing rules and regulations.
4. This Memorandum serves as **Travel Authority** of all the participants.
5. **Wide dissemination and strict compliance of this Memo is hereby directed.**

  
**RHEA MAR A. ANGTUD, Ed.D., CESO VI**  
Schools Division Superintendent

